**CHURCH OF ST PETER AND ST PAUL, ABINGTON**

**MINUTES OF PCC MEETING HELD ON MONDAY 9th March 2020 AT 7.30PM IN THE PARISH ROOMS**

**PRESENT:** Rev Byung Jun Kim (Chair), Donald Loe, Elizabeth Loe, Alan Sutton, Malcolm Ward, Jim Mercer, Damian Pickard, Andrew Munns, Douglas Rutherford, Ashely Ashiru, Alison Barnes, Esme Cushing, Dianne Ward, Anne Quinn, Bob Purser, Becky Wills (part), Melissa Tallack (minutes)

**88/19 OPENING PRAYERS AND DEVOTION**

**89/19 APOLOGIES:** Liz Kelly, Paul Tharby, Liz Kelly, Jeanette Mallard, John Wishart

**90/19 MINUTES OF MEETING HELD ON 13th January 2019**

The minutes were proposed as a true record of the meeting by Bob Purser and seconded by Donald Loe.

**91/19 MATTERS ARISING**

There were no matters arising for discussion.

**92/19 RECTORS INTRODUCTORY REMARKS**

Jun reflected on his first year in his post as Rector at Abington and prayed for this final meeting of the PCC prior to the annual meeting. We have been through the ups and downs of the last year together and drawing from the passage from Philippians we are not yet at ‘completion’ but we can pass onto the next generation the best rock we can build for God to build his church on. Jun thanked the PCC for all their contributions and companionship over the last year.

**93/19 SAFEGUARDING**

Esme has shared some documents (policy and procedure document) which will be circulated following the meeting. Safeguarding concern form will be adopted and also put on our website. Donald reported that the citation requires certain information regarding safeguarding. Esme provided appropriate responses for inclusion in our return.

**94/19 PROPOSAL FOR THE RECRUITMENT AND REVIEW PROCESS FOR THE WORK WITH CHILDREN, YOUNG PEOPLE AND FAMILIES**

Alan addressed the meeting and shared his thoughts about the past and the way forward. He shared two readings from the bible that had come to mind recently: Matthew 19 v14 and Proverbs 16 v 9, which helps us to focus on the task ahead of us.

We are very grateful for Anne’s contribution over the last nine years.

Jun provided a summary of the proposal to review the overall work with children and young people by creating a new Subcommittee group called, Young People and Children’s Leadership Group. The current Children’s Committee is to be closed in place of this leadership group and Malcolm has agreed to chair it. The members of this group are: Susie Mckay, Rev. Jun, Cathy Tinsley. It is hoped that someone will be in the post by September. A job description has been produced, and comments are welcomed. Alan asked whether combining with the youth work of other churches has been considered. This has been considered and part of the job role is indeed to build networks within the community.

Alison also asked how the leadership group was formed, Malcolm explained that there was a desire to keep the group small to begin with while the recruitment process is ongoing. In respect of the individuals concerned, Suzie has a young child at church and Cathy has previously been involved with AHoF and we felt would be helpful and useful to the group.

There was a question over whether the hours were sufficient, and it was felt that there was some potential for increasing the hours if the role required it in the future. Becky confirmed that it was a standard working arrangement for this type of role. Becky advised not to panic if no candidates come forward immediately and consider extended or re-advertising.

Jun asked the meeting for their support for the setting up the leadership group. Donald proposed that this was accepted and Alan seconded the proposal. Jun recorded his thanks to all the members of the Children’s Committee for their work to date.

**95/19 APCM**

Will be held on 26th April after the 10 o clock service. Accounts and reports will be submitted for approval 5th April after the 10 o clock meeting

There have been some changes to the church representation rules. Jun outlined the roles that were available for election this year.

In summary, these are as follows:

Churchwardens – 2

Deanery Synod Members – 3 (along with Liz Kelly who is ex-officio). Damian will need to put himself forward for one of these in order to fulfil his commitment to the wider Diocese working group on stewardship which leaves 2 vacancies.

PCC members – 6 vacancies are available this year.

Melissa to check the current nomination form is the most up to date version and discuss with Jun the mechanism for election at the APCM. Submission of forms to Jun or Bob as Lay Chair.

Under the new rules, sidespersons will no longer be appointed at the APCM and so this item will be removed from the agenda.

Douglas proposed that the slimmed down structure for the PCC as proposed by the Standing Committee is accepted, Donald seconded.

**96/19 TREASURERS REPORT: 2020 BUDGET AND FINANCE UPDATE**

For the last year, we out-turned with a deficit of £12,446.27 as this has been an expensive year for repairs. For this coming year we will be operating a balanced budget. Thank you to Damian and Suzie for keeping the accounts this year.

**97/19 COVID-19 CONTINGENCY PLANS**

Phase 1 has been introduced (the peace without handshakes and advice on handwashing and use of hand sanitiser).

Phase 2 will be entered into should someone within the parish fall ill with the virus. Please let Jun or lay ministers of Churchwardens know of anyone who may fall ill so the Diocese can be consulted.

Phase 3 will be invoked should a member of our congregation fall ill with the virus.

**98/19 DEANERY SYNOD REPORT**

Bob updated from last week’s meeting which looked at the consultation document that the Deanery standing committee has produced about the future configuration of parishes and clergy within the Deanery. There are three options being considered for parishes and three working groups that will represent the east, west and south of the deanery. The Deanery is approximately £340k short on the parish share currently paid (against £1.5m) which is the equivalent of 4.5 clergy. Option 1 is do nothing and the mission pastoral committee will make their own decisions about how to address the imbalance. Option 2 is to bring parishes together, re-organise parish boundaries and reallocate clergy to reduce the number of clergy by 3-4. Option 3 is a minster model, which would be made up of an individual head with a team. This idea is the least well worked up and has the most apparent challenges but might be the best long-term solution.

In option 2 the proposal is that we would work more closely with Christchurch with one full time clergy and one part-time clergy.

Bob will circulate the facilitators role description. If anyone would like to volunteer for this role or knows someone who has these skillsets who would be prepared to facilitate one of the groups, please let Bob or Jun know.

**99/19 COMMITTEE REPORTS**

**Ministry Team**

Jun went through the minutes from the Ministry Team. Pastoral visting is going well and is being received positively. RSCM was very good and useful in terms of how to grow your choir and musicians, but a lot of what was talked about was relevant for growing the church more generally. Alison and Tim will reflect and bring back to ministry some ideas that came out of the day.

**Outreach**

Met a few weeks ago. Church opening is planned this year but is subject to finding sufficient volunteers to support this. AHoF continues to open on a routine basis but the building has suffered from graffiti again.

Foodbank at St Albans still relies upon donations.

Parish Easter cards need to be printed and delivered by Palm Sunday.

**Buildings**

Outside decoration and repairs to the rooms will cost just over £3,000. At Easter there will be an opportunity to install roof hatches in the rooms in order to fit insulation.

Deathwatch beetle quote for £700 is going to be pursued but need to check whether there are bats present.

Application has been made to the War Graves Commission.

**Fundraising**

Damian confirmed that he is happy for the Parish BBQ to be held at his house again.

**100/19 CORRESPONDENCE**

None

**101/19 ANY OTHER BUSINESS**

None

**102/19 FORTHCOMING EVENTS**

**103/19 DATE OF FUTURE MEETINGS 2019-20**

Standing Committee:

PCC: 2020:APCM 26th April 2020

**THE MEETING FINISHED WITH THE GRACE**